

<i>Position:</i>	Chief Information Officer - CIO	<i># position :</i>
<i>Reporting to:</i>	VP Finance and CFO Prévost and Nova Bus	<i>Level :</i>
<i>Sector:</i>	Information Technology	<i>Revision:</i> May 2011

City/Town	Ste-Claire, Quebec
Company	Prevost/Nova Bus/Volvo Buses
Position Description	<p>Job Summary:</p> <p>The CIO will provide technology vision and leadership for developing and implementing information technology and systems (IS/IT) initiatives that improve cost effectiveness and business development in a constantly changing, competitive marketplace.</p> <p>This is a management position reporting directly to the VP Finance/CFO of Prevost and Nova Bus. Together with the deputy CIO, the CIO is responsible for developing and aligning the IS/IT strategy and roadmap with the overall business strategies of both the global Volvo Bus business and the regional business plans of the production units, Service Centers and Parts businesses for both Prevost and Nova Bus in Canada and the USA. He is also involved in initiatives related to Volvo Group Canada Inc., as the host company is Prevost.</p> <p>The role is also responsible for the continued management of the IT services portfolio including managing the direct contact and negotiations with Volvo IT and other local suppliers for these services. Another important area of responsibility is the management and enforcement of IT policies.</p> <p>Responsibilities:</p> <p>Leading, developing and managing all IS/IT strategies and related operational activities for the Prevost and Nova Bus businesses in coordination with Volvo Bus IT strategies and policies.</p> <p>Act as a main point of contact and filter for IT related business requests for both Prevost and Nova Bus to ensure a maximum return on investment and ultimately continuous customer satisfaction.</p> <p>Systems and technology planning – ensure that systems development and technology investments are aligned with the core processes as defined for Prevost and Nova Bus.</p> <p>Applications maintenance and development – Lead the prioritization committees for new development and system enhancements.</p> <p>IT infrastructure and architecture (e.g. computers and networks) – ensure and define required Service levels of systems, services and support to the Prevost and Nova Bus communities.</p> <p>Manage and follow up the IT budgets for both Prevost and Nova Bus. This includes approval and follow up on IT related purchasing.</p> <p>Represent Nova Bus and Prevost in the Office québécois de la langue française annual audit process.</p> <p>Partnerships – establish strategic relationships with key internal and external IT suppliers and consultants.</p> <p>Technology transfer – provide enabling technologies that make it easier for customers and suppliers to do business with our enterprise as well as increase revenue and profitability.</p>

Training – provide or source provision of training for all IT users to ensure productive use of existing and new systems.

Security – create and monitor policies to manage IT security which are in line with AB Volvo security policies but also reflect the security requirements relating to local rules and regulations.

Risk Management and Continuity planning – manage IT risk within Prevost and Nova Bus by creating and maintaining a balance between security, IT investment and IT use such that the level of risk is known and acceptable to the business.

Participate and, if necessary, lead business process reengineering sessions to determine and interpret customer business requirements.

Key Skills

Extensive knowledge of information and telecommunications technology, and current and emerging trends.

Knowledge of strategic planning, systems and project management.

Ability to facilitate teams and to lead decision-making processes to a timely conclusion in a collaborative environment.

Ability to negotiate and assess complex proposals and contracts.

Ability to communicate well and make effective public presentations.

Strong business orientation (broad commercial and industrial experience, managing IT or related activities a plus)

Demonstrated ability to bring the benefits of IT to solve business issues while also managing cost and risk.

Skilled at identifying and evaluating new technological developments and gauging their appropriateness for the business.

Ability to communicate with and understand the needs of non-technical internal clients.

Ability to conceptualize, launch and deliver multiple IT projects on time and within budget within the constraints of the overall business budget.

Ability to work well with the existing management team within Prevost and Nova Bus and the Volvo Bus global CIO function, by being a good listener, a team builder and an articulate advocate of their IT vision.

Ability to work with minimal day-to-day guidance and supervision

Ability to manage a multitude of tasks in a fast paced and ever changing business environment

Requirements:

10 years of experience in leading IT positions
Appropriate business experience, bachelor's or MBA degree in IS/IT, Business administration or equivalent competence

Bilingual – French and English

Interested candidates must send their resume to:

Jocelyne.mercier@volvo.com